

A-2 Appendix - 2. Check List

Bidder's Response to this Proposal which shall contain the proposed solution by the Bidder, Company Profile, Client Feedbacks, Solution Architecture Diagrams, Bench Marking results, etc., the following list of Items needs to be submitted by the Bidder mandatorily.

Remarks:

SE –Separate Envelop

HD - Hand Delivery

TB - Inside Technical Bid Envelope

CB - Inside Commercial Bid Envelope

S/No	Item Description	Reference	Remarks
1	Eligibility criteria compliance with vendor comments	Section 3	TB
2	Copy of Certificate of Registration / Certificate of commencement of Business	Eligibility Criteria -Section 3.3	TB
3	Copy of Attested/ Audited Financial statements of the past three consecutive F.Y.	Eligibility Criteria -Section 3.3	TB
4	Bidder Profile	As per format in Appendix 3	TB
5	Copy of Sign-off letters/ Reference Letters from any Central Banks / Purchase Orders AND other Credential documents for ERP and other applications.	Eligibility Criteria -Section 3.3	TB
6	Consortium members (if applicable) have not been black listed by any agencies as specified.	Eligibility Criteria -Section 3.3	TB
7	Letter of Confirmation with hard copy	As per format in Appendix 3	TB
8	Self-declared commitment letter from Bidder for post implementation support.	Eligibility Criteria -Section 3.3 (6)	TB
9	Consortium Details (If applicable)	As per format in Appendix 3	TB
10	Authorization to the Prime vendor to BID on behalf of the consortium members (If applicable)	Letter from the consortium Members	TB
11	Conformance to Scope	As per format in Appendix 3 (f a10)	TB
12	Technical Offer– Functional, which shall contain detailed Features & Specification of the proposed solutions.	Details	TB
13	Implementation Methodology including proposed methodologies for interfacing, data migration / conversion, Business Process re- engineering, Managed Services, rollout and training	Details	TB
14	Capability Questionnaire	Appendix 5	TB
15	Solution requirements	Appendix 6	TB
16	Product Benchmark Certificates	As applicable	TB
17	Product Brochures	As applicable	TB
18	Proposed Escalation Matrix for onetime and ongoing activities		TB
19	Masked commercial Bid along with the Technical Bid		TB
20	Compact Disc (CD) containing the soft copy of the entire content that are attached in 'Technical Bid Envelope		TB
21	Response to Commercial Bid	Appendix - 7	CB