

Contents

1. Eligibility Criteria Compliance	2
2. Compliance to Terms & Conditions	3
3. Bidder Profile	4
4. Consortium Details	5
5. Confirmation with Hard Copy	6
6. Format of Bank Guarantee.....	7
7. Client References	7
8. Comments on Terms & Conditions.....	8
9. Proposal Submission sheet	9

Appendix 3 – Other Formats

1. Eligibility Criteria Compliance

S. No	Criteria	Bidder Response

2. Compliance to Terms & Conditions

It is mandatory for the Bidder to submit this form duly completed accepting following terms and conditions of the RFP. Non-submission shall make the Bid non-responsive in the eligibility criteria.

SL NO	DESCRIPTION OF TERMS AND CONDITIONS	CLAUSE NO IN RFP	COMPLIANCE Y/N	REMARKS
1.	Scope of RFP			
2.	Intent of RFP		~	
3.	Eligibility Criteria		~	
4.	Bidder Responsibility:		~	
5.	Scope of Work		~	
6.	Rollout Plan			
7.	Term of Contract			
8.	Indemnification			
9.	Performance Security			
10.	Terms of Payment			
11.	Customisation			
12.	Delays			
13.	Liquidated Damages			
14.	Termination			
15.	Service Level Definition			

3. Bidder Profile

Bidder Company Name			
Name of the CEO			
Name of the Principal Banker and address			
Holding Company or Parent Company (if any)			
Company's address Head Office: Phone: Fax: E-Mail:			
Details of ownership: private/public; Holding company, If any. Any significant changes in ownership in the Last two years? Top 3 shareholders:			
Number of Employees of the Bidding Company (Excluding Parent, Affiliates or - Associates) as break-up: - Business Development - Administration - Tech - R&D - Tech - Development - Tech - Support - Implementation - Others			
Quality Process Certifications			
Name of the Contact person(s)			
Phone / Mobile/ FAX number/s and E-Mail			
Financial Background	2017-2018	2018-2019	2019-2020
Turnover Net Profit After TAX Total Assets Total Liabilities			

4. Consortium Details

Proposed Consortium

S/No	Role	Name of Company	Responsibility	Products/Services Offered
1	ERP			
2	HO Modules (list separately as applicable)			
3	Any other, Please specify			

5. Confirmation with Hard Copy

Date:

To: The Project Manager - ERP Project
Bank of South Sudan
Juba.

Sir

**Sub: Confirmation of Consistency of our response to the RFP:
BSS/ERP/RFP/001/2021-22**

Further to our proposal dated-----, in response to the Request for Proposal (BSS/ERP/RFP/001/2021-22 hereinafter referred to as 'RFP') issued by The Bank of South Sudan (BSS), we hereby covenant, warrant and confirm as follows:

The soft-copies of the proposal submitted by us in response to the RFP and the related addendums and other documents including the changes made to the original tender documents issued by BSS, conform to and are identical with the hard-copies of aforesaid proposal submitted by us, in all respects.

Yours faithfully

Authorized Signatory

Designation

Bidder Company Name & Seal

Note:

(1) The above letter needs to be submitted on the official letter head of the Bidder submit

6. Format of Bank Guarantee

*Shall be intimated to the selected Bidder

7. Client References

Note:

- 1) The proposed ERP Solution references needs to be valid for at least 3 years prior to the date of submission of this proposal.
- 2) For Clients using the other integrated modules as per the proposal, same format shall be used but separately.
- 3) Separate copy of the below format may be used for each Client.

Company Name	
Company Address	
Phone / Mobile/ FAX / E-Mail	
Contact Name & Title Role on the Implementation	
Date of Sign off & Duration of the	
List of Modules being used and Version /	
Number of branches using the software	
Modules used at Head Office / HO	
Modules used at branches	
Maximum number of on-line users in any branch modules that are in concurrent use	
List of other Application Interfaces implemented in	

8. Comments on Terms & Conditions

Comments on the Terms & Conditions, Services and Facilities provided:

[Please provide your comments on the Terms & conditions in this section. You are requested to categorize your comments under appropriate headings such as those pertaining to the Scope of work, Approach, Work plan, Personnel schedule, Curriculum Vitae, Experience in related projects etc. You are also requested to provide a reference of the page number, state the clarification point and the comment/ suggestion/ deviation that you propose as shown below.]

Sr. No.	Page #	Point / Section #	Clarification point as stated in the tender document	Comment! Suggestion/ Deviation
1				
2				
3				
4				
5				
6				
7				
8				
9				

Note: This form is NOT Mandatory.

9. Proposal Submission sheet

Date:

To: The Project Manager - ERP Project,
Bank of South Sudan
Juba.

Dear Sir

1. Having examined the Tender Documents (Ref: BSS/ERP/RFP/001/2021-22) including all Appendices, andAddenda (No:) the receipt of which is hereby duly acknowledged, we, the undersigned offer to supply, deliver, implement and commission ALL the items mentioned in the 'Request for Proposal' and the other schedules of requirements and services for your organization in conformity with the said Tender Documents in accordance with the schedule of Prices indicated in the Commercial Proposal and made part of this Tender. We have NO reservations to the Bidding document.
2. We offer to supply in conformity with the Bidding Document and in accordance with the delivery schedule as mentioned in the Tender Document.
3. We agree to abide by this Tender Offer for 60 days from date of Tender (Commercial Bid) opening and our Offer shall remain binding on us and may be accepted by BSS any time before expiry of the offer.
4. If our Bid is accepted, we commit to obtain a Performance Security in the amount of ___ percent of the Contract Price for the due performance of the Contract;
5. This Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us, until a formal Contract is prepared and executed.
6. We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Document.
7. We undertake that in competing for and if the award is made to us, in executing the subject Contract, we will strictly observe the laws in Force against fraud and corruption.
8. We agree that BSS is not bound to accept the lowest or any Bid BSS may receive.
9. We certify that we have provided all the information requested by BSS in the format requested for. We also understand that BSS has the exclusive right to reject this offer in case BSS is of the opinion that the required information is not provided or is provided in a different format.

Dated this by20

Authorized Signatory

(Name: Contact Person, Designation, Phone No., Fax, E-mail)

(This letter should be on the letterhead of the bidder duly signed by an authorized signatory)